THORNS COLLEGIATE ACADEMY

Principal: Ms N Jones
Chief Executive Officer: Mr Qamar Riaz
Email: info@tca.shirelandcat.net
Website: www.thornsca.org.uk

Stockwell Avenue, Quarry Bank,
Brierley Hill, West Midlands DY5 N2U
Tel: 01384 987 973

Monday 12 October 2026

Dear Family

Year 11 Internal Examinations

Monday 16 November to Monday 23 November 2026 (inclusive)

Your child will be involved in a series of internal examinations during the period stated above. These examinations are undertaken to serve several purposes. They provide key information to staff regarding students' current performance and their progress towards their target grades, as well as offering students an opportunity to experience the formal examination procedures that are in place during all external examinations.

Students will be attending their normal timetabled lessons during this period unless they are sitting examinations. Students will be expected to return to their lessons in the morning when they are dismissed from the examination room.

Students who are sitting examinations in the afternoon will be escorted off site at the end of their examination rather than returning to normal lessons.

Students will be issued with individual examination timetables, as well as copy being sent to their academy email address. It is their responsibility to know when they have examinations and where they need to be to be sat for those examinations.

Please note it is vitally important that you do not arrange any appointments which may take your child out of the academy during this examination period.

Students need to have read the JCQ Information for Candidates documents which can be found at the following link https://thornsca.org.uk/parents-and-carers/exams-intervention-and-revision/.

Students must adhere to the following expectations during the examinations:

- They must be on time to all examination sessions
- They must enter the examination room with empty pockets and in silence
- They are not allowed to wear a watch on their wrist in the examination room or have a watch on the desk in front of them, clocks are clearly displayed in all examination rooms
- Students **must** write in **black ink**, and all equipment must be brought into the examination room loose or held within a clear pencil case/bag
- Students need to be able to show the invigilators that they have cleared the memory on their calculator otherwise they will not be allowed to use it in the examinations; an academy calculator will be provided to them
- Students are only allowed water to drink in the examination room, and this must be in clear bottle, the bottle must not have a label on it
- Students will be expected to leave all coats and bags at the back or side of the examination room as appropriate
- Students must leave their mobile phone in their coat pocket or in their bag at the side or rear of the room, and it must be switched off completely, not switched to silent mode
- Students will not be allowed to leave the room during the examination at any point unless for a valid medical reason; students must remain in the examination room for the full time of their examination

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If you have any questions regarding this examination period, then please do not hesitate to contact the academy using the e-mail address info@tca.shirelandcat.net, and mark the message for the attention of Mrs Hall, Examinations Officer.

Yours sincerely





Mrs E Hall

Exams Officer

Mrs G Sadler

Senior Vice Principal