

9 May 2025

Dear Family,

**Year 10 Parents' Evening**  
**Tuesday 3 June, 3.45pm – 6.15pm**  
**Sports Hall**

We are writing to invite you to a Parents' Evening on Tuesday 3 June 2025 between 3.45pm and 6.15pm. This evening provides an opportunity to discuss your child's progress with the staff who teach them. We expect your child to attend the appointments with you, wearing full academy uniform.

During the event, families will have an opportunity to discuss the attainment and progress across all subjects. This will provide an opportunity to celebrate success to date as well as identify areas for development and to discuss ways to achieve this.

You are able to book a 5-minute appointment for each of your child's subjects. This will be completed through Arbor. For instructions on how to do this please follow the link below. The booking system will open on Monday 12 May at 6pm and will close on Tuesday 3 June at 11am.

[Booking Guardian Consultations \(Parent's Evenings\) on the Parent Portal or Parent App – Arbor Help Centre](#)

Several members of staff teach multiple groups across Year 10 and so therefore it may not be possible for them to speak to the family of every student they teach over the course of the evening. Please contact the academy either by e-mailing [info@tca.shirelandcat.net](mailto:info@tca.shirelandcat.net) or by telephone on 01384 987973, if you find you are unable to book all your desired appointments.

Should you have any difficulties during the booking process, please provide us with details of the issue via email on [info@tca.shirelandcat.net](mailto:info@tca.shirelandcat.net) and we will endeavour to resolve any problems as quickly as possible.

Kind regards,

*N Harris*

Mrs N Harris  
**Head of Year 10**