

## Person Specification – Cleaner

Category	Essential	Desirable	Method of Assessment
<b>Physical</b>	<ul style="list-style-type: none"> <li>Ability to carry out general cleaning duties as detailed in the Job Description.</li> <li>Able to move around the site.</li> <li>Able to meet the physical requirements of the role.</li> </ul>		Application Form
<b>Qualifications</b>		•	Application Form and Interview
<b>Experience</b>	<ul style="list-style-type: none"> <li>Competence in carrying out general cleaning tasks</li> <li>Awareness of health and safety issues</li> </ul>	<ul style="list-style-type: none"> <li>Experience of cleaning within a school, organisation or business.</li> </ul>	Application Form and Interview
<b>Training</b>	<ul style="list-style-type: none"> <li>Ability to and willingness to undertake training.</li> </ul>	<ul style="list-style-type: none"> <li>Manual handling training.</li> <li>COSHH training</li> </ul>	Application Form and Interview.
<b>Special Knowledge</b>	•	•	
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>Sufficient command of spoken English to be able to understand instructions and communicate information as part of the Site team and staff team.</li> </ul>	•	
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Excellent time keeping</li> <li>Reliable.</li> <li>Be flexible to changing demands of the post.</li> <li>Enthusiasm and ability to use initiative</li> <li>Self-motivation, reliability, and hard-working nature</li> </ul>	•	

<b>Practical and Intellectual Skills</b>	<ul style="list-style-type: none"> <li>• Ability to manage time effectively to complete tasks to a high level.</li> <li>• Ability to prioritise work.</li> <li>• Able to work with minimum supervision.</li> <li>• Ability to work within a team to achieve specified standards.</li> <li>• Able to communicate clearly, understand and follow instructions</li> <li>• Able to comply with Trust policies and procedures.</li> <li>• Ability to read and follow instructions on cleaning materials/keep simple records.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Legal Requirements</b>	<ul style="list-style-type: none"> <li>• Satisfactory Enhanced Disclosure and Barring Service Check.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	